

## Student Information--Getting Started on VoiceThread

Remember that you will always access VoiceThread through Blackboard. If you try to go to VoiceThread through the company's website you will not be able to access the IIT account.

To activate your VoiceThread account on Blackboard:

1. Go in my IIT
2. Go into Blackboard
3. Find your course
4. Go under "Content"
5. Double click on the words "VoiceThread"

Now your account has been activated

To edit your name to reflect the name you use in class and to add a picture:

1. Once you have entered from Blackboard, in the lower right corner there's a link called "My Voice". Click on that.
2. Your email address will appear in the upper right hand corner of the page. There's an arrow next to it. Click on that arrow. Choose My Account
3. You have the option to change your name (the name associated with the email). Then click change.

To choose a picture to be associated with account:

1. Follow step one above.
2. Your email address will appear in the upper right hand corner of the page. There's an arrow next to it. Click on that arrow. Click on My Identities
3. When you enter that you will see your name. Click edit. Then you can choose an image from your hard drive or the internet. Take a screen shot of yourself and use this photo so the instructor and the other students will recognize you.

To set up the VoiceThread so it will be easy for your teacher to look at:

1. After you have uploaded your text, photo, etc to create your VoiceThread, look for "Playback Options" at the bottom of the Create screen;
2. Unclick "Start Playing When Opened";
3. Click on "Show Fullscreen When Opened", "Allow Others to Download Original Images and Documents" and "Hide Final Share Slide"

Here are the steps you can follow to sign into the iOS Mobile App:

1. Open the App, making sure you're not signed into an account.
2. Tap the "Account" tab.
3. Tap "Sign in."
4. Tap the gray "Edit" button on the sign-in page.
5. Enter "iit" here.
6. Tap "Save."
7. Tap "Done" even though you haven't yet entered any username and password. This will redirect you to your institution's LMS.
8. Sign in.
9. Navigate to the course that is using VoiceThread.
10. Tap on the link to your VoiceThread assignment.
11. If you see the Account Merger Tool, enter your previous VoiceThread password.